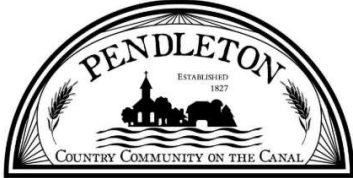


# Pendleton Station Market Online Application Procedures

Visit: <https://parksrec.egov.basgov.com/pendletonny>

Parks & Recreation Sign Up Log in


Program updated successfully! ×




## Town of Pendleton, NY

Parks & Recreation


Search term... Search




Pendleton Station Market



Splash Pad



Facility Rentals (Park



Buffalo Bomb Squad


Click on the Pendleton Station Market icon. The Pendleton Station Market Info page will be presented:

Parks & Recreation Sign Up Log in

## Pendleton Station Market

Search term... Search

**Pendleton Station Market**



The Pendleton Station Farm & Art Market is conveniently located inside the new Town of Pendleton Community Center, located next to Town Hall at 6570 Campbell Blvd. There is ample parking in front of the Community Center as well as behind Town Hall. We invite you to visit our market and our unique vendors! There is plenty to do at Pendleton Town Park after you browse the market including an all inclusive playground and splash pad, bike path, tennis and basketball courts, baseball diamonds, and pavilion rentals.

Our market will run one Sunday every month from May to November (with the exception of May, which is a Saturday) from 9am to 1pm. Each date will feature a different theme with crafts, giveaways, special guests and more. Dates and themes are as follows:

- Saturday, May 16 – Ribbon cutting at community center; Starpoint Family Support Center food/toiletry drive
- Sunday, June 14 – Flag Day
- Sunday, July 19 – Summertime Fun
- Sunday, August 16 – Kids Day at the Market
- Sunday, September 20 – Safety Day at the Market
- Sunday, October 18 – Halloween Trick or Treat Event!
- Sunday, November 22 – Give Thanks – hat, scarf and gloves collection

Scroll down to the bottom. You will see a list of dates. Click on the word "Request" for the earliest date you want to apply for.

Session	Session Dates	Days of Week	Location(s)	Grade/Age	Filled
Pendleton Station Market, May	05/16/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, June	06/14/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, July 4th	07/04/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, July	07/19/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, August	08/16/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, September	09/20/2026	S M T W T F S	Community Center	0/20	Info Request
Pendleton Station Market, October	10/18/2026	S M T W T F S	Community Center	0/30	Info Request
Pendleton Station Market, November	11/22/2026	S M T W T F S	Community Center	0/20	Info Request

You will need to create an account if you haven't yet,

**Parks & Recreation**

### Login

Email

The Email field is required

Password

The Password field is required

[Forgot Password?](#)

Log In
Sign Up

This screen should pop-up. You'll click on your name once your account is set up to continue.

## Pendleton Station Market Pendleton Station Market, May

Back to Results
Search Members

Session Dates	Days of Week	Location(s)	Grade/Age	Filled
05/16/2026	S M T W T F S	Community Center	0/20	<a href="#">More Info</a>

**Christa Durshordwe**  
Resident

No Fee

Session Total: \$0.00

↑ Select Members Above ↑

Next, select all of the dates you wish to participate in. As you select the dates, the fees will be added. Once all of your dates are selected, click “Add to Cart.”

## Pendleton Station Market Pendleton Station Market, May

Back to Results Search Members

Session Dates	Days of Week	Location(s)	Grade/Age	Filled
05/16/2026	S M T W T F S	Community Center		0/20 <span>More Info</span>

**Christa Durshordwe**  
Resident No Fee

- ✓ Market Vendor August \$20.00
- ✓ Market Vendor October \$20.00

Session Total: \$80.00

Add to Cart

There are 4 pages of rules, regulations and waivers to review and accept. Once complete, click on “Agree to Waiver.”

### Waivers

**Pendleton Market Terms**  
Agreed

**Pendleton Market Rules & R...**  
Agreed

**Pendleton Market Vendors**  
Not Complete

Pendleton Market Food Tru...  
Not Complete

#### Pendleton Market Vendors

to a suspension of their permit privileges until their case can be reviewed by the town board.

- Vendors will keep their market space free from clutter and garbage during the market hours and will clean up their designated space and the space immediately in their surrounding areas at the end of the market day. All garbage must be bagged up and brought to the designated cans around the Market area. In the event the vendor's space was not cleaned after a market day, any accrued cleaning costs will be applied to the vendor.
- No one will be permitted to sell at the market unless they have an approved application and have fulfilled all requirements (i.e. applications, licenses, certificates and fees). You cannot designate your space to anyone but your business unless consulted with the Market organizers.
- All State, County, Town and Federal laws and regulations must be followed and is the responsibility of the vendor to ensure they are in compliance.

Agree to Waiver

You'll be presented with this screen.

### Waivers

**Pendleton Market Terms**  
Agreed

**Pendleton Market Rules & R...**  
Agreed

**Pendleton Market Vendors**  
Agreed

**Pendleton Market Food Tr...**  
Agreed

### Pendleton Market Food Trucks

1. Food Trucks are permitted on Market grounds and will be required to abide by the same rules and regulations as all other Market Vendors.
2. There will be a designated Food Truck area.
3. Food Truck vendors may request a non-food truck location if space is available.

Accepted.

**Finish and Proceed**

Click on "Finish and Proceed."

Next you will fill out the application form including uploading your COI and auto insurance forms.

Complete Request ×

Name

Christa Durshordwe

TAX ID # (if applicable):

BUSINESS NAME:

CONTACT NAME:

Address

Phone Number

Email Address

FACEBOOK HANDLE:

INSTAGRAM HANDLE:

Products/services are being offered? Please be specific.

Please upload your Certificate of Insurance

[Please Upload a File](#) [Upload](#)

[Request](#)

Be specific about goods/services!

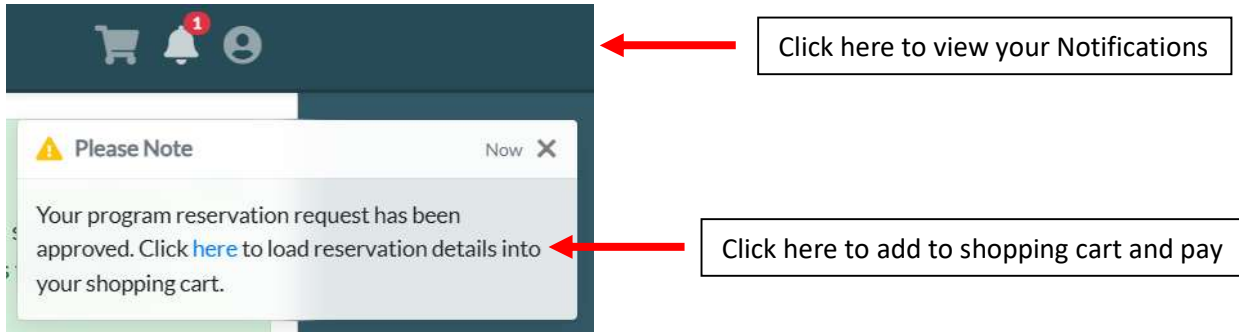
Upload COI and auto insurance here

Click here to submit application

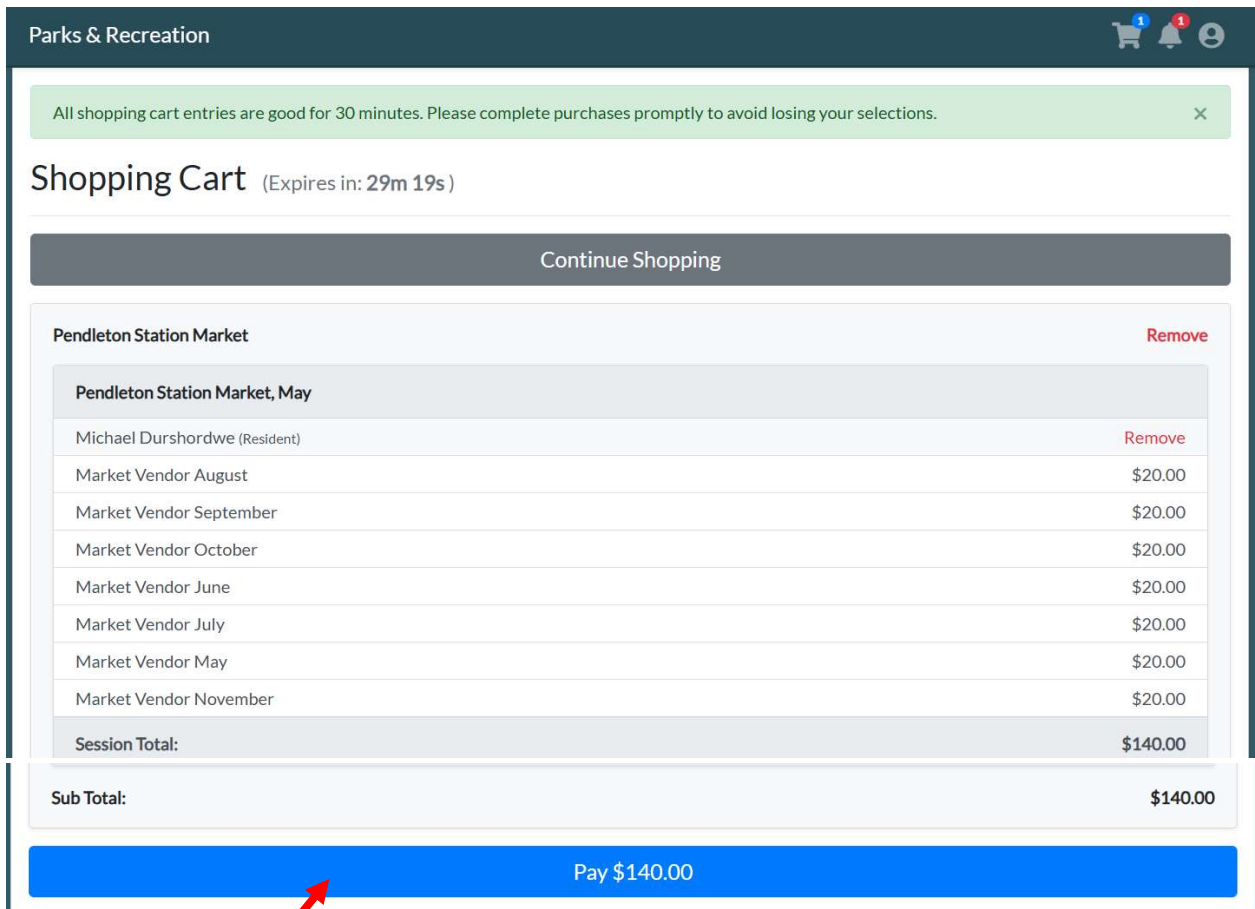
Click on "Request" to complete. You will be presented with this pop-up message:

Program Session Request for Pendleton Station Market - Pendleton Station Market, May has been successfully submitted. You will be informed via email when a decision has been made on your application. ×

Once submitted, your application will be reviewed by the Market Director. If approved, you'll receive an email with a link to pay your invoice. Follow the steps to make a payment.



This screenshot shows a notification banner with a yellow warning icon and the text: "Please Note Your program reservation request has been approved. Click here to load reservation details into your shopping cart." A red arrow points from a callout box "Click here to view your Notifications" to the notification icon in the top navigation bar. Another red arrow points from a callout box "Click here to add to shopping cart and pay" to the "Click here" link in the notification text.



The screenshot shows a shopping cart page for "Parks & Recreation". At the top, a green banner states: "All shopping cart entries are good for 30 minutes. Please complete purchases promptly to avoid losing your selections." Below this is the "Shopping Cart" header with a timer "(Expires in: 29m 19s)". A "Continue Shopping" button is visible. The cart contains items from "Pendleton Station Market" with a "Remove" link. The items are:

Pendleton Station Market, May	
Michael Durshordwe (Resident)	Remove
Market Vendor August	\$20.00
Market Vendor September	\$20.00
Market Vendor October	\$20.00
Market Vendor June	\$20.00
Market Vendor July	\$20.00
Market Vendor May	\$20.00
Market Vendor November	\$20.00
<b>Session Total:</b>	<b>\$140.00</b>

Below the items, the "Sub Total" is \$140.00. At the bottom, a large blue button labeled "Pay \$140.00" is highlighted with a red arrow.

Click on "Pay Total"

You'll be directed to the Edmunds payment website that the Town uses for payments:

# PARKS & REC PAYMENT PORTAL

## Pendleton Town

### Payment Entry

Please enter your payment information.

A service fee may be charged for using this service. Please complete the payment information below and click continue. You review the fee amount before submitting the payment for processing.

Payment Method:

#### Card Information



#### Billina Information

State

Zip

Phone

Email

Once paid, a vendor permit allowing you to participate in the market will be emailed to you.